



FY2024 ANTI-HUMAN TRAFFICKING APPLICATION BRIEFING

Dreamlyn Williams

Grant Project Manager

DATE: Thursday, February 15, 2024

Arizona Department of Public Safety

Courteous Vigilance is the Arizona Department of Public Safety's motto and guiding principle, which reflects the pride of the Department. We provide quality, reliable and respectful service to the citizens of Arizona while being vigilant in the enforcement of the laws of the state.



1 Anti-Human Trafficking Program Overview and Objectives

2 What can Fund be used for?

3 Application and Programmatic Requirements Guidelines

4 Agreements and Reimbursement

5 Supporting Documentation

6 Questions



ANTI-HUMAN TRAFFICKING GRANT

- » HB2860 Established: ARS 26-106
 - ARS 26-106 is adopted as State statute
 - DEMA funding source

- » SB 1724: Anti-human Trafficking Grant Fund
 - SB 1724 adopted in session law

How does this impact the FY24 Anti-Human Trafficking Grant?



ANTI-HUMAN TRAFFICKING GRANT OVERVIEW AND OBJECTIVES

- » SB 1724: Anti-human Trafficking Grant Fund
 - Work to reduce human trafficking by providing assistance and analytical services to law enforcement agencies.
 - Provide services to victims and training to law enforcement agencies, prosecutorial agencies and the public on preventing and identifying human trafficking



ANTI-HUMAN TRAFFICKING GRANT OVERVIEW AND OBJECTIVES

- » SB 1724: Initial Appropriation Deposited
- » \$10,000,000
 - Anti-human Trafficking Reimbursement Program
 - \$2,000,000 to the AZ Department of Public Safety Arizona Counter Terrorism Information Center
 - \$8,000,000 in awards grants to City, Town, and County Law Enforcement agencies in the amount of not more than \$500,000 per agency



WHAT CAN FUNDS BE USED FOR?

- » Provide Training to law enforcement agencies, prosecutorial agencies and the public on preventing and identifying human trafficking or to provide personnel financial resources to attend locally or nationally accredited training
- » Allow for full or partial funding of new or existing staff positions that would allow for the investigation, prosecution, program coordination or direct services provision for identified victims
- » Purchase of new equipment, software or program licenses to aid in the investigation, prosecution, service provision or data collection and analysis of human trafficking



WHAT CAN FUNDS BE USED FOR?

- » Provide services to victims of human trafficking to include but not limited to:
 - Increasing support for forensic interviewing
 - Developing victim-centered, trauma-informed supports for victims and victim advocates
- » Develop multi-disciplinary victim centered approach
- » Develop programs to enhance ability to respond and impact trafficking regionally or state-wide
 - Work with state or local partners to provide training, analytical services, develop/deploy tools to support prevention and response to trafficking



WHAT CAN FUNDS BE USED FOR?

- » Programs can also focus on:
 - Victim/survivor services
 - Victim advocates
 - Detective/forensic interviews, and
 - Data and research gathering and development



WHAT CAN FUNDS BE USED FOR?

- » Personnel and Fringe benefit costs
- » Travel
- » Equipment (cost equal or greater than \$5,000.00)
- » Supplies (tangibles that cost less than \$5,000.00
 - Office, training, exercise supplies
 - Outreach supplies
 - Small equipment such as laptops, monitors, radios, projectors, etc. that cost less than
\$5,000.00



WHAT CAN FUNDS BE USED FOR?

- » Contractual/Consultant Services
 - Not more than 10% Indirect/Overhead Costs are allowable if partnering with a university, 501c3 or non-profit agency
- » Other costs such as on-going maintenance services, vehicle maintenance, phone services, etc.
- » Training and Exercise (except costs for consultation and/or contractual)
- » Outreach/Education/Awareness



APPLICATION REVIEW

- » Applications accepted until May 1, 2024
- » Initial Review Panel
 - AZ Department of Public Safety– Budget Office
 - AZ Governor’s Office of Youth, Faith and Family
 - AZ Anti-Human Trafficking Council
- » Final Review Panel:
 - AZ Department of Emergency & Military Affairs
 - AZ Department of Public Safety



FINAL AWARD AND AGREEMENT

» Final Award Letter & Agreement

- Upon receipt of all documentation/action items, a final award letter and agreement will be provided
- Two original signed agreements must be returned to AZDPS Budget Office for the AZDPS Director's signature.
 - A fully executed agreement will be returned



ELIGIBILITY

- » All obligations must occur within the period of performance
 - July 1, 2023- June 30, 2024
- » All expenditures must occur by **June 30, 2024**
- » County, Cities & Town Law Enforcement and Prosecutorial Agencies



APPLICATION AND PROGRAMMATIC REQUIREMENT GUIDELINES

- » How to submit a complete application.
 - Scope of Work
 - Current Capabilities
 - Metrics
 - Justifications
 - Priorities and Initiatives
 - What do you plan on accomplishing and what do you hope to achieve?



PERSONNEL REQUIREMENTS

- » All Program funded positions must be listed on the application.
- » Provide position descriptions and responsibilities for each funded position
- » Key personnel changes must be reported to the Grant Project Manager through an agency memo within 30 days of the change
 - Hiring of personnel to support program
 - Overtime costs



TRAVEL

- » Allowable activities: meetings, conferences, training, and exercises
 - Must meet the program intent
- » International Travel
 - Prior approval required
 - Applicants must submit a narrative in the application as to why international travel is needed
- » Personnel not funded by the grant are not eligible for reimbursement
- » Must comply with State of Arizona Travel Policy



EQUIPMENT

» Equipment:

- Must be listed on the application with comprehensive description and a justification for the need
- Must demonstrate clear tie to Anti-Human Trafficking Fund Program
- Single item of tangible, nonexpendable, personal property that has a useful life of more than one year and a value of \$5,000.00 or more per item
- Equipment must be inventoried and available for AZDPS inspection
- Notification must be given if any equipment is disposed of through surplus, transferred, or sold, and any equipment with a current per unit fair market value over five-thousand dollars (\$5,000.00) must comply with the local and state disposition requirements
- Inventory must be tracked and submitted to AZDPS annually at the end of the period of performance



CONSULTANT & CONTRACTUAL SERVICES

- » Defined Scope of Work required with application
- » Written and signed contract
- » Adheres to Procurement Standards
- » Describe the procurement method to be used
- » Maintenance costs
- » Includes individual consultants



PROGRAMMATIC AND FINANCIAL REPORTING REQUIREMENTS

- » Program and Financial Activity Reports Must
 - be submitted no fewer than quarterly (15 days after the quarter ends)
 - be signed and submitted via email to grants@azdps.gov
 - be comprehensive. Sufficient details of activities and progress made on priorities and initiatives
 - Delinquent reporting may affect status for future funding and any pending reimbursements will be placed on hold
 - Programmatic reports should match the financial reimbursement



QUARTERLY REPORT TIMELINE

» Quarterly Program Activity & Financial

Re	Quarter	Performance Period	Due Dates
	1	July 1 – Sept 30	October 15
	2	Oct – Dec 31	January 15
	3	Jan – Mar 31	April 15
	4	Apr – June 30	July 15

» Final Reimbursement Request due 30 days following the period of performance



CONTACTS

Philip L. Case Budget Officer

Arizona Department of Public Safety

- 602-223-2463 (Office)
- pcase@azdps.gov

Dreamlyn Williams Grant Project Manager

Arizona Department of Public Safety

- 602-299-3262 (Office)
- dwilliams2@azdps.gov

Grants@azdps.gov

<https://www.azdps.gov/grants>



Questions?



Courteous Vigilance